

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
December 19, 2022 - 7:00 P.M.

The meeting was called to order by Chair Wittenberg at 7:00 p.m. Declaration of Quorum – Members present: Vern Wittenberg, Vanessa Gustafson, Corey Petterson, Jill Nelson, Scott Abel, Randy Bodensteiner. Absent: Dudley Wishard. Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

- 3 **Truth in Taxation** – Mr. Grow presented the Truth in Taxation report. Questions were asked and answered.
- 4 **Community Comments** – None
- 5 **Spotlight on Education** – Mr. Bettin showed a power point presentation of activities since the last board meeting.
- 6 **Approval of Agenda** – MMS Petterson/Nelson to approve agenda as amended, removing item 11.1. MCU.
- 7 **Approval of Minutes from Previous Meeting** – MMS Abel/Petterson to approve minutes as presented. MCU.
- 7.1 11/21/22 – Regular Meeting
- 8 **Informational Items**
- 8.1 **Principals Report** –Principal Tharaldson presented his report, and discussed the following items: A) **High School & Elementary Music Concerts** – Thanks to Mrs. Ragan for the Elementary concert. Thanks to Mrs. Ragan & Mr. Huppert for the High School concert. Both were very successful, and received great feedback. B) **School Safety Conference** – The MN School Violence Prevention Symposium was held this month. It was very informative. C) **Direct Admissions, MN Pilot Program** – The program was reviewed. D) – **Winter FastBridge Screening** – K-6 screening will be held during January 9th – 13th in classrooms. This is the 2nd of 3 screenings. E) – **CTE Program Approvals** – MDE has approved both our Agriculture & Industrial Arts 5 year program.
- 8.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **Paraprofessional** –Brittany Lefebvre will be working in our Elementary Special Ed Dept. B) **Open Positions** – FT Custodian and Ex-Curricular bus drivers. C) **Food Service** – As one member of the kitchen is moving to classroom para, we will be looking at ways to fill the kitchen position. D) **Thank You** – Thank you to Vanessa Gustafson for her years of work and dedication as a school board member. **2) Educational** A) **A & I Mid-Year Progress Report** - This report was recently completed and most of our goals are on track, or making progress. B) **Music Concerts** – These took place last week. Thank you Mrs. Ragan & Mr. Huppert for successful concerts. C) **MSBA** – Vern & I will be attending the Leadership Conference in January. D) **Snow Days** – We currently are in a good position to not need to make up the snow days we have already taken. **3) Legislative** – A) **New Session** – This will start 01/03/23. B) **Legislative Platform** – MASA has released their legislative platform. Priority areas include increasing the basic formula by 5% per year for the next 2 years, and linking future increases to inflation, fully fund SPED Cross-Subsidy, increase flexibility for licensure options, expand eligible uses for LTFM, increase safe school funding, and many others. 4) **Financial** – A) **Levy Limitation** – The report was reviewed. B) **Insurance RFP** – The process for health insurance bids will begin in January. **5) Building/Grounds** – A) **Excess Furniture** – We sold some more excess furniture/equipment to the staff. B) **Plow Truck Sander** – The need for our own sander was reviewed. C) **Work Session** – Based on conversations held during the last work session, we will continue to prioritize the district’s needs for future projects. We should plan for another work session after the start of the new year.
- 8.3 **Committee Report** – None
- 8.4 **Enrollment Report** – Enrollment numbers as of 12/16/22 for Pre-K thru 12th were 532 vs 531 at this time last year.
- 9 **Consent Calendar** – MMS Gustafson/Petterson to approve Consent Calendar as presented. MCU.
- 9.1 Approval of Bills Presented – All Funds
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| Payroll Expense Checks and Checks Written between Board Meetings: | 71019-71054/Wires |
| Payroll Checks/Direct Deposit | No Checks-All Direct Deposit |
| December Bills | Voucher Numbers: 65761-65874 |
| | Check Numbers: 71055-71109 |
- Total Payroll/Expense Checks Approved: \$627,623.72
- 9.2 Approval of Electronic Transfers and Other Banking Transactions
- 9.3 Approval of Treasurer’s Report
- 9.4 Accept/Approve Donations
- 9.5 Student Activity Report
- 10 **Old Business** – None
- 11 **New Business**
- ~~11.1 Consider Approving an FMLA Medical Leave for Tasha Bakke~~
- 11.2 **Consider Hiring Brittany Lefebvre as a Paraprofessional** – MMS Wittenberg/Bodensteiner to approve. MCU.
- 11.3 **Consider Approving the Lateral Job Class Move of Danielle Derby from Food Service to Paraprofessional** – MMS Abel/Wittenberg to approve. MCU.
- 11.4 **Consider Approving the Final Levy & Certification** – MMS Petterson/Wittenberg to certify levy at \$2,567,102.38. MCU
- 11.5 **Consider Adopting a Resolution to Set Polling Place** – The combined polling place for the school will be the City of Clearbrook, City Hall; Clearbrook, MN. MMS Bodensteiner/Gustafson to approve. MCU.
- 11.6 **Consider Using Vaaler as the District’s Employee Insurance Benefits Advisor/Broker** – Supt Grow reviewed this process. MMS Petterson/Gustafson to approve. MCU.

11.7 **Consider Approving the Tentative Health Services Contract with Clearwater Co Nursing Services** – MMS Wittenberg/Abel to approve tentative contract. Questions were asked and answered. MCU.

12 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked about a donation & the enrollment count.

13 **Items for January**

13.1 Emergency Action Plan

13.2 Work Session Date – listed below

13.3 Close Meeting for progress on Superintendent Evaluation

14 **Future Meetings**

14.1 Regular School Board Meeting on Monday, January 23, 2023, at 7:00 p.m.

14.2 Work Session Date – Wednesday, January 4, 2023, at 6:00 p.m.

15 **Adjourn** – MMS Petterson/Bodensteiner to adjourn at 8:28 p.m. MCU